



**MALLA REDDY ENGINEERING COLLEGE (AUTONOMOUS)**  
(An UGC Autonomous Institution, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad). Accredited 2<sup>nd</sup> time by NAAC with 'A' Grade, Maisammaguda (H), Medchal-Malkajgiri District, Secunderabad, Telangana State – 500100, [www.mrec.ac.in](http://www.mrec.ac.in)

MREC(A)/IQAC/2017-18/01

12 June 2017

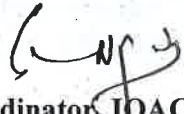
### **IQAC Meeting**

#### **Agenda**





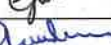

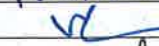


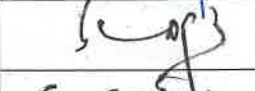



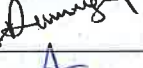
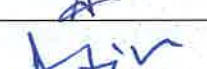
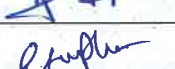

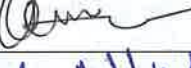
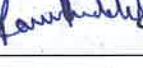
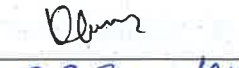
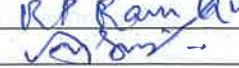

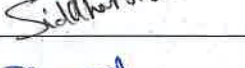







1. Brief introduction and welcome to the members to the meeting.
2. Review of the Action Taken Report on the agenda of the previous IQAC meeting.
3. Academic calendar for II, III and IV B. Tech.
4. Identification of events to be celebrated during the first semester
5. review of FDPs, conferences and workshops planned
6. academic feedback planning

#### **Minutes of the Meeting**

1. Dr. T. V. Surendranatha Reddy, Coordinator, IQAC welcomed all the participants to the meeting with a brief introduction of all the participants.
2. Members present in the meeting reviewed the action taken report on the agenda of the previous IQAC meeting.
3. The class work for the II B. Tech., III B. Tech. and IV B. Tech. commences from 19 June 2017, 28 June 2017 and 12 July 2017 respectively. The academic calendar for the academic year 2017 - 18 for them is approved. The class work for the I B. Tech., I M. B. A. and I M. Tech. will be scheduled as per the instructions of the TSCHE/Govt. of Telangana/JNTUH.
4. Events to be celebrated during the first semester like International day of yoga, Independence Day etc and their coordinators are identified.
5. Heads of various departments appraised the preparations going on for the FDPs, conferences, workshops etc organized by their department during this semester. Principal gave few suggestions in properly organizing these events.
6. All the members present, agreed to collect academic feedback and syllabus completion report from the students during the V/VI week of the first semester.
7. All the members present agreed to conduct the next IQAC meeting on 07 - 09 - 2017.

  
Coordinator, IQAC  
(Dr. T. V. Surendranatha Reddy)

Members present:

S.No.	Name and designation	Role in the IQAC	Signature
1	Dr. S. Sudhakara Reddy, Principal	Chairman	
2	Mr. P. Praveen Reddy, Member, CMR Educational Society	Management Representative	
3	Dr. R. Prasanna Kumar, HoD, CE	Member	
4	Dr. S. Maheswari, HoD, EEE	Member	
5	Dr. S. Gunasekaran, HoD, ME	Member	
6	Prof. P. S. Indrani, HoD, ECE	Member	
7	Dr. T. Prabhakaran, HoD, CSE	Member	
8	Prof. V. Satish Kumar, HoD, IT	Member	
9	Prof. V. Narasimha Reddy, HoD, Mining	Member	
10	Dr. V. Dhanunjana Chari, Dean, First year	Member	
11	Dr. T. V. Surendranatha Reddy, HoD, English	Member	
12	Prof. S. Saroja, HoD, Mathematics	Member	
13	Dr. T. Vijay Kumar, HoD, Physics	Member	
14	Dr. M. Vijay Bhaskar Reddy, HoD, Chemistry	Member	
15	Dr. K. Anil Kumar, HoD, MBA	Member	
16	Dr. S. Arumugam, Controller of Examinations	Member	
17	Mr. G. Ashok Kumar Reddy, TPO	Member	
18	Mr. P. B. Aditya Varma, Physical Director	Member	
19	Dr. C. Srinivas Gupta, Professor, Dept. of CE	Member	
20	Dr. N. Rajeswaran, Professor, Dept. of EEE	Member	
21	Dr. Rami Reddy Satyanarayana Reddy, Professor, Dept. of ME	Member	
22	Dr. Kesavan Gopal, Professor, Dept. of ECE	Member	
23	Dr. R. P. Ram Kumar, Professor, Dept. of CSE	Member	
24	Mr. A. V. S. Srinivas, Librarian	Member	
25	Mr. K. Mahesh, Office Superintendent	Member	
26	Mr. Siddharth kothamasu, Student, IV B. Tech. CSE	Student member	
27	Mr. Sravan Erkulla, Research Assistant, ARCI	Alumnus member	
28	Mr. A. Dayanand Reddy, MD, Vasantha Tool Crafts, Pvt Ltd.	Industry representative	
29	Mysigari Sreenivas, Sarpanch, Bahadurpally	Local Society	
30	Dr. T. V. Surendranatha Reddy, IQAC Coordinator	Member Secretary	

**MALLA REDDY ENGINEERING COLLEGE (AUTONOMOUS)**

(An UGC Autonomous Institution, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad). Accredited by NAAC with 'A' Grade (II cycle),  
Maisammaguda (H), Medchal-Malkajgiri District, Secunderabad,  
Telangana State – 500100, [www.mrec.ac.in](http://www.mrec.ac.in)

**Internal Quality Assurance Cell****Action taken report for the meeting conducted on 12 June 2017**

S.No.	Plan of action	Achievement
1.	Commencement of class work	<ul style="list-style-type: none"><li>Class work for II B. Tech., III B. Tech. and IV B. Tech. commenced as per the schedule on 12 July 2017, 28 June 2017 and 19 June 2017 respectively.</li><li>The class work for I B. Tech. commenced from 24 July 2017 and for I MBA on 23 Aug 2017.</li></ul>
2	Celebration of events	<ul style="list-style-type: none"><li>International day of yoga is celebrated on 20 June 2017 while the Independence Day is celebrated on 15 Aug 2017.</li><li>Anti ragging awareness is conducted on 05 Aug 2017</li><li>Students' Project Expo Vishesh 2k17 is scheduled on the occasion of Engineers' day on 15 Sep 2017. All the preparations for the event are almost in the concluding stages.</li></ul>
3	Feedback	<ul style="list-style-type: none"><li>Academic feedback from the students of III and IV B. Tech. is collected as per the schedule. The collected feedback is analyzed and the faculty who got lesser feedback is counseled by the concerned HoD.</li><li>Similar practice will be adopted in the case of students of other programmes and other years of study at appropriate time.</li></ul>

**IQAC Coordinator**  
(Dr. T. V. Surendranatha Reddy)





## **MALLA REDDY ENGINEERING COLLEGE (AUTONOMOUS)**

(An UGC Autonomous Institution, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad). Accredited 2<sup>nd</sup> time by NAAC with 'A' Grade, Maisammaguda (H), Medchal-Malkajgiri District, Secunderabad, Telangana State – 500100, [www.mrec.ac.in](http://www.mrec.ac.in)

MREC(A)/IQAC/2017-18/02

07 Sep 2017

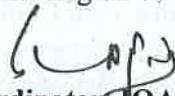
### **IQAC Meeting**

#### **Agenda**

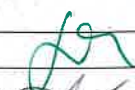
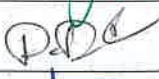


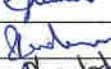


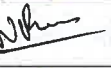
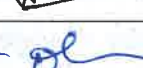

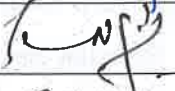
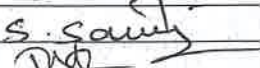
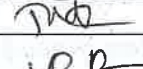
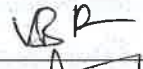

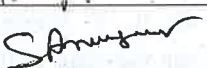

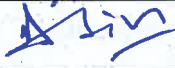
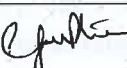
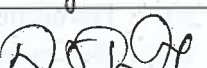
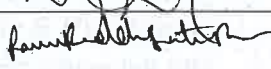
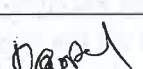

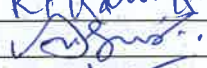
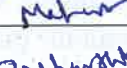

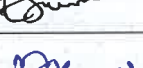

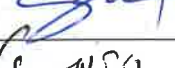
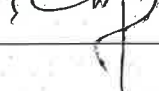
1. Brief introduction and welcome to the members to the meeting.
2. Review of the Action Taken Report on the agenda of the previous IQAC meeting.
3. Review of academic calendar for I B. Tech., I. M. B. A. and I M. Tech.
4. Review of III and IV B. Tech. students' performance in the first mid exam - Planning remedial classes.
5. Procurement / repair and maintenance of lab equipment for the next semester
6. Review of academic feedback collected, its analysis and action taken report

#### **Minutes of the Meeting**

1. Dr. T. V. Surendranatha Reddy, Coordinator, IQAC welcomed all the participants to the meeting with a brief introduction of all the participants.
2. Members present in the meeting reviewed the action taken report on the agenda of the previous IQAC meeting.
3. The class work for I B. Tech. commenced on 24 July 2017 while for I M B A it commenced on 23 Aug 2017. The class work for I M. Tech. commences from 8 Sep 2017. The academic calendar for these programmes approved.
4. The I Mid exams for the IV B. Tech. students concluded on 19 Aug 2017 while the same for III B. Tech. concluded on 31 Aug 2017. The answer scripts are evaluated and the marks are tabulated. The members reviewed the performance of the students in all the subjects. Principal advised all the HoDs to identify the subject of poorest performance and conduct remedial classes to the students. Also a suggestion is made to conduct a session by expert faculty from outside, if required.
5. It is decided to plan for the repair and maintenance of lab equipment pertaining to the laboratories to be conducted in the even semester. Also the HoDs are advised to submit the proposals for procurement of new equipment wherever necessary.
6. The members present, reviewed the analysis of the collected academic feedback and the action taken report. Principal advised the HoDs to counsel the faculty members who got poor feedback.
7. All the members present, agreed to conduct the next IQAC meeting on 08-11-2017.

  
Coordinator, IQAC  
(Dr. T. V. Surendranatha Reddy)

Members present:

S.No.	Name and designation	Role in the IQAC	Signature
1	Dr. S. Sudhakara Reddy, Principal	Chairman	
2	Mr. P. Praveen Reddy, Member, CMR Educational Society	Management Representative	
3	Dr. R. Prasanna Kumar, HoD, CE	Member	
4	Dr. S. Maheswari, HoD, EEE	Member	
5	Dr. S. Gunasekaran, HoD, ME	Member	
6	Prof. P. S. Indrani, HoD, ECE	Member	
7	Dr. T. Prabhakaran, HoD, CSE	Member	
8	Prof. V. Satish Kumar, HoD, IT	Member	
9	Prof. V. Narasimha Reddy, HoD, Mining	Member	
10	Dr. V. Dhanunjana Chari, Dean, First year	Member	
11	Dr. T. V. Surendranatha Reddy, HoD, English	Member	
12	Prof. S. Saroja, HoD, Mathematics	Member	
13	Dr. T. Vijay Kumar, HoD, Physics	Member	
14	Dr. M. Vijay Bhaskar Reddy, HoD, Chemistry	Member	
15	Dr. K. Anil Kumar, HoD, MBA	Member	
16	Dr. S. Arumugam, Controller of Examinations	Member	
17	Mr. G. Ashok Kumar Reddy, TPO	Member	
18	Mr. P. B. Aditya Varma, Physical Director	Member	
19	Dr. C. Srinivas Gupta, Professor, Dept. of CE	Member	
20	Dr. N. Rajeswaran, Professor, Dept. of EEE	Member	
21	Dr. Rami Reddy Satyanarayana Reddy, Professor, Dept. of ME	Member	
22	Dr. Kesavan Gopal, Professor, Dept. of ECE	Member	
23	Dr. R. P. Ram Kumar, Professor, Dept. of CSE	Member	
24	Mr. A. V. S. Srinivas, Librarian	Member	
25	Mr. K. Mahesh, Office Superintendent	Member	
26	Mr. Siddharth kothamasu, Student, IV B. Tech. CSE	Student member	
27	Mr. Sravan Erkulla, Research Assistant, ARCI	Alumnus member	
28	Mr. A. Dayanand Reddy, MD, Vasantha Tool Crafts, Pvt Ltd.	Industry representative	
29	Mysigari Sreenivas, Sarpanch, Bahadurpally	Local Society	
30	Dr. T. V. Surendranatha Reddy, IQAC Coordinator	Member Secretary	



## **MALLA REDDY ENGINEERING COLLEGE (AUTONOMOUS)**

(An UGC Autonomous Institution, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad). Accredited by NAAC with 'A' Grade (II cycle),  
Maisammaguda (H), Medchal-Malkajgiri District, Secunderabad,  
Telangana State – 500100, [www.mrec.ac.in](http://www.mrec.ac.in)

### **Internal Quality Assurance Cell**

#### **Action taken report for the meeting conducted on 07 September 2017**

<b>S.No.</b>	<b>Plan of action</b>	<b>Achievement</b>
1.	Mid Exams performance evaluation	<ul style="list-style-type: none"><li>• The first mid exams of III B. Tech. and IV B. Tech students concluded on 19 Aug 2017 and 31 Aug 2017 respectively.</li><li>• Heads of Various Departments presented the details of the students' performance and the remedial actions planned to help the poorly performed students.</li></ul>
2	Repair and maintenance of labs pertaining to the even semester	<ul style="list-style-type: none"><li>• The concerned laboratories in - charge identified the equipment for the repair / maintenance. The task will be completed during the end semester examinations.</li></ul>

**IQAC Coordinator**  
(Dr. T. V. Surendranatha Reddy)



## **MALLA REDDY ENGINEERING COLLEGE (AUTONOMOUS)**

(An UGC Autonomous Institution, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad). Accredited 2<sup>nd</sup> time by NAAC with 'A' Grade, Maisammaguda (H), Medchal-Malkajgiri District, Secunderabad, Telangana State – 500100, [www.mrec.ac.in](http://www.mrec.ac.in)

MREC(A)/IQAC/2017-18/03

08 Nov 2017

### **IQAC Meeting**

#### **Agenda**

1. Brief introduction and welcome to the members to the meeting.
2. Review of the Action Taken Report on the agenda of the previous IQAC meeting.
3. Identification of events to be celebrated during the even semester.
4. Review of FDPs, Conferences, FDPs and Workshops planned in the even semester.
5. Academic feedback planning.
6. Identification of vacancies and filling them up.


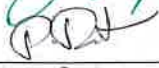

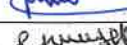
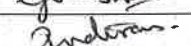



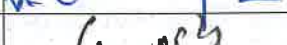


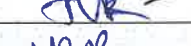








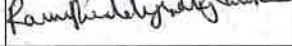
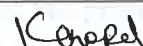
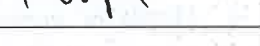





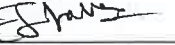

#### **Minutes of the Meeting**

1. Dr. T. V. Surendranatha Reddy, Coordinator, IQAC welcomed all the participants to the meeting with a brief introduction of all the participants.
2. Members present in the meeting reviewed the action taken report on the agenda of the previous IQAC meeting.
3. Events to be celebrated during the second semester like Sankranthi samburalu, Women's day, Akshara etc and their coordinators are identified.
4. Heads of various departments appraised the preparations going on for the FDPs, conferences, workshops etc organized by their department during this semester. Principal gave few suggestions in properly organizing these events.
5. It is unanimously decided by the members present, to collect the academic feedback and the syllabus coverage during the V / VI week of the even semester.
6. All the HoDs are requested to identify the vacancies in their respective departments and make the necessary arrangements to select the deserved candidates.
7. All the members present, agreed to conduct the next IQAC meeting on 17-02-2018.

**Coordinator, IQAC**  
**(Dr. T. V. Surendranatha Reddy)**



Members present:

S.No.	Name and designation	Role in the IQAC	Signature
1	Dr. S. Sudhakara Reddy, Principal	Chairman	
2	Mr. P. Praveen Reddy, Member, CMR Educational Society	Management Representative	
3	Dr. R. Prasanna Kumar, HoD, CE	Member	
4	Dr. S. Maheswari, HoD, EEE	Member	
5	Dr. S. Gunasekaran, HoD, ME	Member	
6	Prof. P. S. Indrani, HoD, ECE	Member	
7	Dr. T. Prabhakaran, HoD, CSE	Member	
8	Prof. V. Satish Kumar, HoD, IT	Member	
9	Prof. V. Narasimha Reddy, HoD, Mining	Member	
10	Dr. V. Dhanunjana Chari, Dean, First year	Member	
11	Dr. T. V. Surendranatha Reddy, HoD, English	Member	
12	Prof. S. Saroja, HoD, Mathematics	Member	
13	Dr. T. Vijay Kumar, HoD, Physics	Member	
14	Dr. M. Vijay Bhaskar Reddy, HoD, Chemistry	Member	
15	Dr. K. Anil Kumar, HoD, MBA	Member	
16	Dr. S. Arumugam, Controllor of Examinations	Member	
17	Mr. G. Ashok Kumar Reddy, TPO	Member	
18	Mr. P. B. Aditya Varma, Physical Director	Member	
19	Dr. C. Srinivas Gupta, Professor, Dept. of CE	Member	
20	Dr. N. Rajeswaran, Professor, Dept. of EEE	Member	
21	Dr. Rami Reddy Satyanarayana Reddy, Professor, Dept. of ME	Member	
22	Dr. Kesavan Gopal, Professor, Dept. of ECE	Member	
23	Dr. R. P. Ram Kumar, Professor, Dept. of CSE	Member	
24	Mr. A. V. S. Srinivas, Librarian	Member	
25	Mr. K. Mahesh, Office Superintendent	Member	
26	Mr. Siddharth kothamasu, Student, IV B. Tech. CSE	Student member	
27	Mr. Sravan Erkulla, Research Assistant, ARCI	Alumnus member	
28	Mr. A. Dayanand Reddy, MD, Vasantha Tool Crafts, Pvt Ltd.	Industry representative	
29	Mysigari Sreenivas, Sarpanch, Bahadurpally	Local Society	
30	Dr. T. V. Surendranatha Reddy, IQAC Coordinator	Member Secretary	



**MALLA REDDY ENGINEERING COLLEGE (AUTONOMOUS)**

(An UGC Autonomous Institution, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad). Accredited by NAAC with 'A' Grade (II cycle), Maisammaguda (H), Medchal-Malkajgiri District, Secunderabad, Telangana State – 500100, [www.mrec.ac.in](http://www.mrec.ac.in)

**Internal Quality Assurance Cell****Action taken report for the meeting conducted on 08 November 2017**

S.No.	Plan of action	Achievement
1.	Celebration of events	<ul style="list-style-type: none"><li>The events like Sankranthi Samburalu, National youth day are successfully celebrated.</li><li>National level students' techno cultural fest Akshara 2k18 is yet to be conducted in the month of April. The groundwork for the event is started.</li></ul>
2	Feedback	<ul style="list-style-type: none"><li>Academic feedback from the students of III B. Tech. and IV B. Tech. is collected as per the schedule. The collected feedback is analyzed and the faculty who got lesser feedback is counseled by the concerned Head of the Department.</li><li>Similar practice will be adopted in the case of students of other programmes and other years of study at appropriate time.</li></ul>
3	Identification of vacancies	<ul style="list-style-type: none"><li>The HoDs identified the vacancies in both teaching and non teaching positions in their respective departments with respect to the forthcoming even semester.</li></ul>

**IQAC Coordinator**  
(Dr. T. V. Surendranatha Reddy)



## **MALLA REDDY ENGINEERING COLLEGE (AUTONOMOUS)**

(An UGC Autonomous Institution, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad). Accredited 2<sup>nd</sup> time by NAAC with 'A' Grade, Maisammaguda (H), Medchal-Malkajgiri District, Secunderabad, Telangana State – 500100, [www.mrec.ac.in](http://www.mrec.ac.in)

MREC(A)/IQAC/2017-18/04

17 Feb 2018

### **IQAC Meeting**

#### **Agenda**

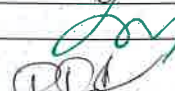

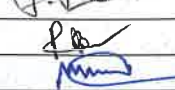
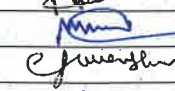
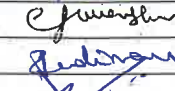
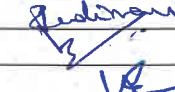
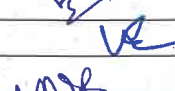
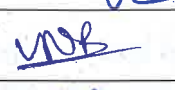
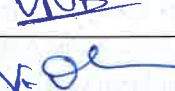
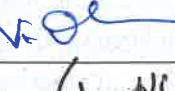
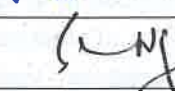
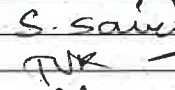
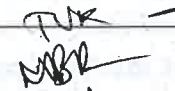
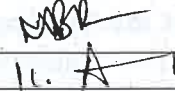
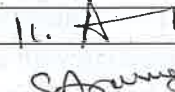
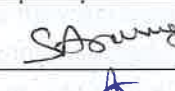
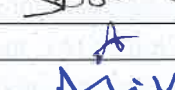
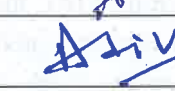
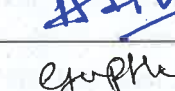
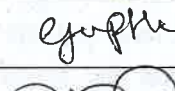


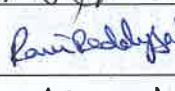
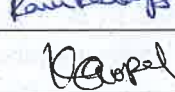
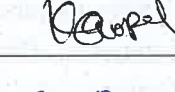
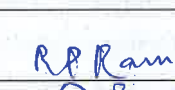
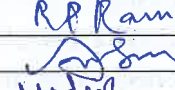
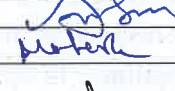
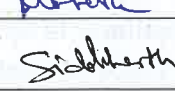
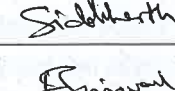
1. Brief introduction and welcome to the members to the meeting.
2. Review of the Action Taken Report on the agenda of the previous IQAC meeting.
3. Identification of students who are on the verge of detention due to lack of credits.
4. Review of students' performance in the first mid exam - planning remedial classes.
5. Procurement / repair and maintenance of lab equipment for the next semester
6. Certification courses for the students
7. Identification of vacancies and filling them up.

#### **Minutes of the Meeting**

1. Dr. T. V. Surendranatha Reddy, Coordinator, IQAC welcomed all the participants to the meeting with a brief introduction of all the participants.
2. Members present in the meeting reviewed the action taken report on the agenda of the previous IQAC meeting.
3. The Principal advised the HoDs to identify the students in all the years of study who are on the verge of detention owing to lack of credits and to counsel both the student and their parents regarding the detention. Also the Principal advised the HoDs to extend the possible academic guidance to such students so as to overcome the detention problem.
4. The I Mid exams for the IV B. Tech. students concluded on 20 Jan 2018. The same for the III B. Tech. concluded on 10 Feb 2018. The answer scripts are evaluated and the marks are tabulated. The members reviewed the performance of the students in all the subjects. Principal advised all the HoDs to identify the subject of poorest performance and conduct remedial classes to the students. Also a suggestion is made to conduct a session by expert faculty from outside, if required.
5. It is decided to plan for the repair and maintenance of lab equipment pertaining to the laboratories to be conducted in the first semester in the academic year 2018 - 19. Also the HoDs are advised to submit the proposals for procurement of new equipment wherever necessary.
6. Principal suggested the HoDs to plan short term certification courses for the students during the summer vacation or a couple of weeks prior to the beginning of the next academic year.
7. All the HoDs are requested to identify the vacancies in their respective departments and make the necessary arrangements to select the deserved candidates.
8. The CRT classes for the III year II sem students are scheduled from 25 June 2018 to 07 July 2018. Dean, TPO is requested to make necessary planning and coordination.
9. All the members present, agreed to conduct the next IQAC meeting on 02-07-2018.

  
Coordinator, IQAC  
(Dr. T. V. Surendranatha Reddy)

Members present:

S.No.	Name and designation	Role in the IQAC	Signature
1	Dr. S. Sudhakara Reddy, Principal	Chairman	
2	Mr. P. Praveen Reddy, Member, CMR Educational Society	Management Representative	
3	Dr. R. Prasanna Kumar, HoD, CE	Member	
4	Dr. B. Maheswari, HoD, EEE	Member	
5	Dr. S. Gunasekaran, HoD, ME	Member	
6	Prof. P. S. Indrani, HoD, ECE	Member	
7	Dr. T. Prabhakaran, HoD, CSE	Member	
8	Prof. V. Satish Kumar, HoD, IT	Member	
9	Prof. V. Narasimha Reddy, HoD, Mining	Member	
10	Dr. V. Dhanunjana Chari, Dean, First year	Member	
11	Dr. T. V. Surendranatha Reddy, HoD, English	Member	
12	Prof. S. Saroja, HoD, Mathematics	Member	
13	Dr. T. Vijay Kumar, HoD, Physics	Member	
14	Dr. M. Vijay Bhaskar Reddy, HoD, Chemistry	Member	
15	Dr. K. Anil Kumar, HoD, MBA	Member	
16	Dr. S. Arumugam, Controller of Examinations	Member	
17	Mr. G. Ashok Kumar Reddy, TPO	Member	
18	Mr. P. B. Aditya Varma, Physical Director	Member	
19	Dr. C. Srinivas Gupta, Professor, Dept. of CE	Member	
20	Dr. N. Rajeswaran, Professor, Dept. of EEE	Member	
21	Dr. Rami Reddy Satyanarayana Reddy, Professor, Dept. of ME	Member	
22	Dr. Kesavan Gopal, Professor, Dept. of ECE	Member	
23	Dr. R. P. Ram Kumar, Professor, Dept. of CSE	Member	
24	Mr. A. V. S. Srinivas, Librarian	Member	
25	Mr. K. Mahesh, Office Superintendent	Member	
26	Mr. Siddharth kothamasu, Student, IV B. Tech. CSE	Student member	
27	Mr. Sravan Erkulla, Research Assistant, ARCI	Alumnus member	
28	Mr. A. Dayanand Reddy, MD, Vasantha Tool Crafts, Pvt Ltd.	Industry representative	
29	Mysigari Sreenivas, Sarpanch, Bahadurpally	Local Society	
30	Dr. T. V. Surendranatha Reddy, IQAC Coordinator	Member Secretary	

**MALLA REDDY ENGINEERING COLLEGE (AUTONOMOUS)**

(An UGC Autonomous Institution, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad). Accredited by NAAC with 'A' Grade (II cycle),  
Maisammaguda (H), Medchal-Malkajgiri District, Secunderabad,  
Telangana State – 500100, [www.mrec.ac.in](http://www.mrec.ac.in)

**Internal Quality Assurance Cell****Action taken report for the meeting conducted on 17 February 2018**

S.No.	Plan of action	Achievement
1.	Identification of students who are on the verge of detention	<ul style="list-style-type: none"><li>The students who are on the verge of detention due to lack of credits are identified by the concerned Heads of the Departments.</li><li>Those students are counseled and advised to approach the respective subject faculty member for academic guidance</li></ul>
2.	Mid Exams performance evaluation	<ul style="list-style-type: none"><li>The first mid exams of IV B. Tech and III B. Tech. students concluded on 20 Jan 2018 and 10 Feb 2018 respectively.</li><li>HoDs presented the details of the students' performance and the remedial actions planned to help the poorly performed students.</li></ul>
3.	Repair and maintenance of labs pertaining to the first semester of the academic year 2018 - 19.	<ul style="list-style-type: none"><li>The concerned laboratories in - charge identified the equipment for the repair / maintenance. The task will be completed during the end semester examinations.</li></ul>
4.	Identification of vacancies	<ul style="list-style-type: none"><li>The HoDs identified the vacancies in both teaching and non teaching positions in their respective departments with respect to the forthcoming academic year 2018 - 19.</li></ul>

**IQAC Coordinator**  
(Dr. T. V. Surendranatha Reddy)