



# MALLA REDDY ENGINEERING COLLEGE (AUTONOMOUS)

(UGC Autonomous Institution, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad). Accredited 2<sup>nd</sup> time by NAAC with 'A' Grade, Maisammaguda (H), Medchal-Malkajgiri District, Secunderabad, Telangana State – 500100, [www.mrec.ac.in](http://www.mrec.ac.in)

MREC(A)/IQAC/2020-21/01

05.08.2020

## MINUTES OF THE MEETING

Convenor of the Meeting	IQAC Coordinator
Members Present	Dr. A. Raveendra, Mr. P. Praveen Reddy, Dr. T. V. Surendranatha Reddy, Dr. S. Uday Bhaskar, Dr. Halesh Koti, Dr. G. Hema Reddy, Dr. M. S. Venkatramayya, Dr. Rishikanth, Dr. J. Selwyn Babu, Dr. Yogesh Madaria, Dr. Madhu Babu Sikha, Dr. R. P. Ram Kumar, Dr. Kannan Shanmugam, Dr. K. Srinivas, Prof. S. Saroja, Dr. P. Anji Reddy, Dr. K. Anil Kumar, Dr. A.V. Sudhakara Reddy, Ms. T. Sai Keerthi, Mr. Poranla Venu Gopal, Mr. P.C.S. Nivas, Mr. Amaralingeswara Rao Kaka, Dr. N. Rajeswaran
Date of Meeting	05.08.2020
Time of Meeting	02.00 PM
	Zoom Platform - Online


**Objectives of the Meeting:** To discuss IQAC activities and responsibilities of Committee members for AY. 2020-21.

### Agenda:

1. Discussion on the IQAC activities for the AY 2019-20
2. Reviewing the Quality Policies
3. Formation of different statutory and non-statutory committees in college.
4. Regular Monitoring the Online Classes and facilities provided.
5. Academic calendar for B. Tech., M.Tech. and M B A
6. Conduct the previous continuous internal evaluation and semester end examinations (SEE) for the academic year 2019-20.
7. To consider and approve the Action Taken Report on the decisions taken in the previous meeting of the IQAC held on March 14, 2020.
8. Plans for research projects.

Sl. No.	Points Discussed	Responsibility
1.	Dr. N. Rajeswaran, IQAC Coordinator welcomed the gathering and Briefed out the objective of the meeting.	
2.	Dr. N. Rajeswaran briefed about the re-compositions of IQAC committee for AY 2020-21.	IQAC Coordinator
3.	Members present in the meeting reviewed the action taken report on the agenda of the previous IQAC meeting conducted on 14.03.2020.	IQAC Coordinator
4.	After announcement by JNTUH regarding conduction of the previous semester continuous internal evaluation (CIE) and	Controller of Examinations

	semester end examinations (SEE) for the AY 2019-20 for UG and PG Programs then institution will conduct all exams as per schedule.	
5.	Members were requested to form statutory committee with differentiate to non-statutory committee for the AY 2020-21.	IQAC Coordinator
6.	All Hods are requested to monitor the Online Classes held for UG and PG Programs through mrecacademics portal.	Dean Academics
7.	Principal communicated to all HoDs, IQAC, Controller of Examinations provide the necessary information regarding Academic calendar for B. Tech., M.Tech. and M.B.A. It is decided to plan for the preparation of Academic calendar for AY 2020-21.	Principal
8.	Owing to the outbreak of COVID19 pandemic and as per the guidelines of both the central and state governments, it has been decided to conduct the class work and examinations of all the programmes (both UG and PG) with online platform until unless announcement for conduction of physical classes.	Director
9.	During Lockdown Period, faculty members and students are advised to utilize time to concentrate on research activities like attending FDPs, STTPs, Workshops, NPTEL. Coursera, Seminars, conferences, publishing Research papers in peer reviewed Journals, SCOPUS, SCI, WoS, and patents	All HoDs
10.	Successfully conducted IQAC meeting through Zoom portal and all members presented and shared their valuable suggestions.	IQAC Coordinator

  
 Coordinator, IQAC  
 (Dr. N. Rajeswaran)