



Phone : 011-26131577 - 78, 80
011-29581000
Website : www.aicte-india.org

अखिल भारतीय तकनीकी शिक्षा परिषद्
(भारत सरकार का एक सांविधिक निकाय)
(मानव संसाधन विकास मंत्रालय, भारत सरकार)
नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
(A Statutory Body of the Govt. of India)
(Ministry of Human Resource Development, Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

Lt. Col. Kailash Bansal
Director (MD Cell)

F.No.58-41/Margdarshak Cell/2020-21
Dated : 18.02.2021

To,
The Director/Principal
Malla Reddy Engineering College,
Maisammaguda, Dhullapally Post,
Via Kompally, Secunderabad-500100
Telangana

Sub: Nomination as Mentor Institute (MI) under Margdarshan Scheme.
Sir,

This is with reference to your proposal submitted for Mentor Institute (MI). The proposal was placed before the duly constituted Committee. Based on the recommendations of the Committee, the Competent Authority has approved your application for nomination as Mentor Institutes (MI) under the Margdarshan Scheme of AICTE. The following MBI's are hereby mapped for mentoring.

S.No.	Name of MBI	Address
1.	Narasaraopeta Institute of Technology	Kotappakonda Road, Yellamanda (P.O), Narasaraopet, Guntur
2.	Malla Reddy College of Engineering for Women	Maisammaguda, Dhulapally, Secunderabad

In accordance with the scheme guidelines an initial grant in aid of Rs. 10.00 Lakh has been sanctioned. Kindly forward a bank mandate form for releasing the same. This grant shall be released as under.

Total Grant	1 st Installment (65%)	2 nd Installment (35%)
Rs. 10,00,000/-	Rs. 6,50,000/-	Rs. 3,50,000/-

Further, it is to inform that an MI can mentor **maximum 10 MBIs**. Hence you are requested to submit an additional DPR within 30 days to complete the number of 10 MBIs.

You may kindly initiate all the activities for MBIs as per revised Guidelines of Margdarshan Initiatives, and also submit MoUs duly signed by your institute and adopted MBIs at the earliest.

Yours sincerely,

18 Feb 2021
(Lt. Col. Kailash Bansal)

Copy to:

1. **Dr. A. Ramaswamy Reddy**, Chief Coordinator
2. AICTE - South Central Regional Office
West Block Nos. 201-204 & 221 to 224, 2nd Floor
Swarna Jayanti Commercial Complex
Ameerpet, Hyderabad 500038
3. Approval Bureau, AICTE

For information please

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

Nelson Mandela Marg, Vasant Kunj,

New Delhi-110070

File No. 58-40/Margdarshak Cell/Margdarshan/2020-21

5th April, 2021

SANCTION ORDER

The Drawing and Disbursing Officer

All India Council for Technical Education

Nelson Mandela Marg, Vasant Kunj

New Delhi-110070

Sub: Release of Grant under the Scheme of “Margdarshan Initiative”, during the Financial Year 2021-22.

Sir,

This is to convey the sanction of the Council for payment of Rs. 6.5 lakhs under the Scheme of “Margdarshan Initiative” as Grant-in-aid to Institute (given below), for meeting the expenditure for implementing the Scheme to improve the quality parameters of Mentee Beneficiary Institutes, so that over a period of time the programs run by the Mentee Beneficiary Institutes will get accreditation by NBA.

1.	Name of the Beneficiary Institution University / College / Institute	:	Malla Reddy Engineering College, Maisammaguda, Dhullapally Post, Via Kompally, Secunderabad-500100
2.	Chief Coordinator's Name.	:	Dr. A. Ramaswamy Reddy
3.	Total amount of Grant Sanctioned	:	Rs. 10.00 Lakh
4.	Amount of 1 st instalment to be released during the FY 2020-21 (65% of sanctioned amount)	:	Rs. 6.5 lakhs
5.	Duration of the Scheme	:	3 Years

1. The sanctioned Grant is debitable to the major Head 602.17 [Share & Mentor Institutions (Margdarshan)] & valid for payment during the Financial Year 2021-22.
2. The amount of Grant shall be drawn by the Drawing & Disbursing Officer (DDO), All India Council for Technical Education, New Delhi, on the Grants-in-aid bill and shall be disbursed to and credited to the account of Principal/Director/Registrar Malla Reddy Engineering College, Maisammaguda, Dhullapally Post, Via Kompally, Secunderabad-500100 through RTGS.
3. The Principal/Director/Registrar of the institute and the Chief Coordinator of the project are requested to verify the correctness of the under mentioned bank account/RTGS details submitted by them along with the proposal, in which the Grant is being released:

Institute PAN Number	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AAATC4041P	Union Bank of India	Maisammguda, 500014	MREC (A), Campus 1, Maisammguda, Secunderabad 500100	Principal MREC	Current	711401010050010	UBIN0571148

In case of any omission, the same should be reported to AICTE immediately.
The instructions/guidelines to be followed by the institute

I Financial Guidelines

1. The date of release of the Grant by AICTE shall be taken as the date of commencement of the Scheme. The Principal/Director/Registrar shall intimate ***within 10 days by post (not through e-mail)*** about the receipt of the Grant to AICTE, alongwith acceptance of the instructions of the Sanction Order to "*The Director, Margdarshak Cell, All India Council for Technical Education, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070*".
2. **Any expenditure incurred prior to issuance of the Sanction Order is not allowed to be adjusted in the grant.**
3. If the University/Institution do not start the project within 3 months on receipt of the Grant, approval shall ***ipso facto lapse*** and the released amount of Grant **along with interest** accrued thereon has to be returned to AICTE, by way of a Demand Draft in favor of "**Member Secretary, AICTE, New Delhi**".
4. As AICTE needs adequate time for depositing the Demand Draft in the bank, the same be immediately dispatched to avoid any lapse of the validity period.

II Implementation of Scheme

1. The Mentor Institute shall mentor 2 (Two) beneficiary institutes as recommended by the AICTE which are yet to get NBA accreditation. The objective is to help Mentee Beneficiary Institutes to improve their quality parameters to enable them to get accreditation by NBA.
2. The number of days of visit to one Mentee Beneficiary Institute by resource person of Mentor Institute should not exceed 50 days of visit during the tenure of the project. Video conferencing/virtual meeting platform may be advantageously utilized so as to minimize travel. The ratio of virtual: physical engagement shall not exceed 40:60.
3. The Mentor Institute will provide the copies of MoUs signed with the recommended Mentee Beneficiary Institutes. It may be ensured that the Mentee Beneficiary Institutes are not being mentored by any other mentor institute or by a Margdarshak. Action will be taken if these guidelines are not adhered to.
4. The activities carried out by the Mentor Institute must be in line with the Revised Guidelines of Margdarshan Initiatives.

III Maintenance of accounts by the institute

1. The institute is required to open a separate bank account for the Scheme. The interest accrued on the sanctioned grant-in-aid will be reported and refunded to AICTE. The Mentor Institute shall maintain proper accounts of the Expenditure out of the grants received and shall be utilized as per instructions given in the revised guidelines.
2. The Council has made provision of a token grant in aid @Rs.5 Lakhs per MBI.
3. As an incentive, the Mentor Institute can pay a suitable honorarium to staff (Chief Coordinator, supporting persons, etc.) engaged in running the scheme. Such expenditure should be booked under Heads "Honorarium for Mentor Institute staff". The maximum honorarium shall, however, be limited to 4% of the overall grant as allotted.
4. Mentor Institute shall support the Internal Experts involved in activities by way of TA (AC 2 tier accommodation/Chair Car for train or maximum of the prevailing rates of taxi notified by central/state government for Own car/taxi) and honorarium of Rs.3,000/- per day.
5. The overall expenditure shall not exceed the funds sanctioned/allotted for the Programme to the Mentor Institute. No reimbursement shall be made for expenditure exceeding the given amount.
6. The grantee shall maintain an audited record of expenditure out of the grant-in-aid and a register for assets, if any, shall be maintained by the Institute in the prescribed form i.e. GFR-19.
7. The accounts of the grantee will be opened for test check by the Council or Comptroller & Auditor General of India or by any officer designated by them.
8. The assets, if any acquired wholly or substantially out of All India Council for Technical Education's grant shall not be disposed or encumbered or utilized for the purpose other than those for which the Grant was given without proper sanction of the All India Council for Technical Education.

IV Submission of mandatory documents

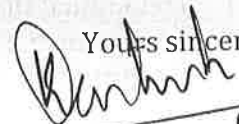
1. The Annual Progress Report (**APR**) in the prescribed format along with Statement of Expenditure, Utilization Certificate, Receipt & Payment Account and GFR-19 shall be submitted to AICTE not later than one month after completion of each Financial Year. It should contain the head-wise break up of expenditure along with bills/vouchers duly signed and stamped by the Chief Coordinator and head of institute, made from the grant-in-aid provided by the Council.
2. The institute will govern Margdarshan Scheme through internally through Performance Monitoring Committee (PMC).

3. The balance 35% amount of grant will be reimbursed to the Mentor Institutes only after submission of mandatory documents. On receipt of these documents, admissible amount of grant-in-aid shall be released as 2nd installment in favor of the Mentor Institute as per the bank mandate submitted. It shall be the responsibility of the Mentor Institute to share the correct bank mandate & AICTE shall not responsible for any delay.
4. The Mentor Institute will submit Scheme Completion Report (SCR) along with the Audited Statement of Expenditure, Utilization Certificate, Receipt & Payment Account and GFR-19 in the prescribed formats to the Council **within one month after completion of the Scheme.**
5. The report shall include comprehensive details of activities undertaken by Mentor Institute for enhancement of quality, attainment of outcomes, self-assessment report (SAR), evaluation report and accreditation certificates of programs of Mentee Beneficiary Institutes, the number of institutes benefited and feedback on activity undertaken by Mentee Beneficiary Institutes.

VI General instructions

1. The duration of the Scheme is for three years from the date of release of grant. The Mentor Institute is required to design the activities in such a way that within this period the objective of the scheme is achieved. It may be ensured that the scheme is completed within the stipulated time period. If the scheme is not completed in time, no further extension will be granted, and institute has to refund the entire amount to AICTE.
2. **Under unforeseen circumstances with Mentor Institute necessitating change of Chief coordinator. The Mentor Institute may undertake a change with a suitable incumbent while ensuring due overlap of 14 days. A written record must be maintained and reflected in Annual Progress Report.**
3. Kindly mention the File Number **58-40/Margdarshak Cell/Margdarshan/2020-21** in all future correspondence.
4. The Mentor Institute is required to follow all **Guidelines/terms & condition laid down in the Margdarshan Initiative**, as well as in the offer letter rigidly.
5. GoI, General Financial Rules (GFR) should be strictly followed during utilization of the grant.

Yours sincerely,


(Lt. Col. Kailash Bansal)
Director (MD Cell)

Copy forwarded for information and necessary action to:

1. **The Principal/Director/Registrar**
Malla Reddy Engineering College,
Maisammaguda, Dhullapally Post,
Via Kompally, Secunderabad-500100

2. **Dr. A. Ramaswamy Reddy**, Chief Coordinator,
Malla Reddy Engineering College, Maisammaguda,
Dhullapally Post, Via Kompally,
Secunderabad-500100
3. Office of Director General of Audit
General Revenues, AGCR Building
I.P. State, New Delhi-110002
4. Approval Bureau
5. Guard File
6. AICTE - SOUTH CENTRAL REGIONAL OFFICE
WEST BLOCK Nos. 201-204 & 221 to 224
2nd FLOOR, SWARNA JAYANTI
COMMERCIAL COMPLEX
AMEERPET, HYDERABAD
500038